

Interview Template

Welcome and thank you. Firstly start with some questions for context on background and experience

1. Can you confirm what you're studying?
2. Tell me a bit about your professional experience and career history, primarily in the field of education
 - Prompts - Current employment details, previous employment external to education sector
3. Tell me a bit about your previous educational experiences
 - Prompts - What's your highest qualification? Where did you study? What subject?

Now move on to questions around the course itself.

4. Why are you studying this course?
 - Prompts - What motivated you to apply and take up the offer?
5. What were your initial expectations of the course?
 - Prompts- The taught sessions? The support? The assessments?
6. What are your perceptions of Off the Job Training? The 20% where you're off the job and studying, learning.
 - Do you know what it is? What the rules are surrounding it?
7. How do you manage your Off the Job Training?
 - Prompts - When do you do your training? Do you have an allocated time in the week? Is it regular or irregular? Where would you normally study?
8. How accessible is the time to undertake the Off the Job Training?
 - Are you able to use the full 20%?
9. Have you found any barriers to completing the Off the Job Training?
 - Prompts - Practical such as the log spreadsheet? Remembering to log hours? Knowing what can or can't be used as Off the Job Training?
10. Is the Off the Job Training element structured and supported appropriately by your employer?
11. How do you feel about the support from your employer for your study?

- Prompts - Are you given the right amount of time to study? Mentoring support? Resources/space? How beneficial have they been?
12. How well do you feel that you've engaged in the self-directed study element of Off the Job Training?
- Prompts - i.e the self-directed activity as part of your programme
13. Do study and employment-related working impinge on each other, or can you keep them separate?
- Follow up - Do you find one gets in the way of the other, are you ever caught in a situation where both are vying for your time and you have to pick one over the other?
14. What aspects of your experience have been the most beneficial and why?
- Prompt - Taught sessions? Other off the job training? Assessments?
15. What aspects of your experience have been the least beneficial and why?
- Prompts - Taught sessions? Other off the job training? Assessments?
16. What has been the most valuable thing you've learned from your course?
- Prompts - soft/transferable/life skills, the content of the course, the self-capabilities/potential, networking?
17. What would you change about your experience on the course?
- Prompts - Organisation? Teaching? Own engagement?
18. What are you hoping to achieve from studying the course? What is the ultimate aim of your study?
- Prompts - Careers/employability? New skills? Intrinsic value? Networking?
19. In terms of your career, where do you see yourself in 5 years' time?
- Follow up - Do you feel that the degree apprenticeship has been useful for helping you reach these goals?
20. Is there anything else you want to say about your experience on the course?

Appreciate your time, reminder of withdrawal and who to contact. Best of luck with the remainder of your studies.